



304 Bakeoven Rd.
 PO Box 130
 Maupin, OR 97037
 (541)395-2404
irc@deschutesriver.com

Application for Employment

pre-employment questionnaire

an equal opportunity employer

Position(s) Applied For	Date of Application
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How did you learn about us? <i>(circle one)</i>		
Advertisement	Friend	Walk-In
Employment Agency	Relative	Other

Last Name	First Name	Middle Name
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Address	Number	Street	City	State	Zip Code
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Telephone Number(s)	Social Security Number
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Email Address

Are you 18 years or older?	Yes	No
Are you prevented from lawfully becoming employed in this country because of visa or immigration status?	Yes	No
Have you ever filed an application with us before?	Yes	No
Have you ever been employed with us before?	Yes	No
Are you currently employed?	Yes	No
May we contact your present employer?	Yes	No
Have you been convicted of a felony within the last 7 years?	Yes	No
If yes, please explain _____		

Are you able to work:	Full Time	Part Time	Temporary
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On what date would you be available for work? _____

Employment Experience

(Start with your present or last job.)

1	Employer	Dates Employed		Work Performed
	Address	From	To	
	Telephone Number(s)			
	Job Title	Supervisor	Hourly Rate/Salary	
	Reason for Leaving	Starting	Final	

2	Employer	Dates Employed		Work Performed
	Address	From	To	
	Telephone Number(s)			
	Job Title	Supervisor	Hourly Rate/Salary	
	Reason for Leaving	Starting	Final	

3	Employer	Dates Employed		Work Performed
	Address	From	To	
	Telephone Number(s)			
	Job Title	Supervisor	Hourly Rate/Salary	
	Reason for Leaving	Starting	Final	

4	Employer	Dates Employed		Work Performed
	Address	From	To	
	Telephone Number(s)			
	Job Title	Supervisor	Hourly Rate/Salary	
	Reason for Leaving	Starting	Final	

EDUCATION	Name & Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Undergraduate College				
Graduate Professional				
Other (Specify)				

Indicate any foreign languages you can speak, read and/or write.			
	FLUENT	GOOD	FAIR
SPEAK			
READ			
WRITE			

Describe any specialized training, apprenticeship, skills and extra-curricular activities.

Describe any job-related training received in the United States military.

Summarize special job-related skills and qualifications you feel may be helpful to us in considering your application.

Four empty horizontal lines for writing special job-related skills and qualifications.

References

Three reference entry forms, each with fields for Name, Phone #, and Address, numbered 1, 2, and 3.

"I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without notice, at any time by the company. I understand that no company representative, other than Rob or Susie Miles, and then only when in writing and signed by, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing."

Date

Signature

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